

Awareness in the Workplace



Course Description

It is hard to escape sensitive issues that arise in the workplace, but it is possible to be prepared for them. The Awareness in the Workplace course will enable you to identify and prevent delicate work issues sensitively and effectively, such as bullying, sexual harassment, stress, personality clashes or even alcohol and drug abuse, which are just a few of the issues that employers and employees may have to face in their daily work. The Awareness in the Workplace course aims to promote procedures that help guard against all forms of discrimination and conflict in the workplace and advises on health and safety throughout an organisation.

Assessment

Assessment throughout the course will be by completing online assignments, answering questions and completing an online end test; for all of these you will get immediate online results and feedback. Your end of course test will last approximately 30 minutes.

Modules

- * Workplace Bullying
- * Dealing with Sexual Harassment
- * Diversity
- * Equality
- * Health and Safety

HOW TO REGISTER FOR THIS COURSE

To register for and purchase this course, please contact NCC Home Learning in any one of the following ways:

Freephone Telephone: 0800 970 2522

Mail: The Woodside Centre, Catchdale Moss Lane, Eccleston, St Helens, WA10 5QJ

Email: enquiries@ncchomelearning.co.uk

Online: www.ncchomelearning.co.uk

To enrol call us now on 0800 970 2522
or visit www.ncchomelearning.co.uk